



# ALTO VINEYARDS

## Weddings & Private Events

Thank you for considering Alto Vineyards located in Champaign IL to host your special event. We recognize the importance of friends and family and are here to provide you and your group with the best possible experience. Whether a graduation party, wedding day, or just a simple gathering, we strive to present our space with paramount service in a country setting just outside of Champaign City limits. As one of Illinois' oldest, most award-winning wineries, we are pleased to offer a variety of options that will make your plans a reality.

*The Rogov Family*

## Tasting Room Hours

*March - October*

Tuesday-Thursday: 12pm-6pm | Friday-Saturday: 12pm-8pm | Sunday: 12-6pm

*November-February*

Tuesday-Thursday: 12pm-6pm | Friday-Saturday: 12p-7pm | Sunday: 12-5pm

# Weddings

## Intimate Ceremony Package

Our intimate ceremony package caters to those couples that are looking to keep things simple. We invite you both to share this moment with us at our vineyard. We'll set the stage for the bride & groom. You will have access to one of our private ceremony spots for one hour.

*"Additional cleanup & rental fees may apply. Availability of locations and times vary with season. Ask for prices on additional amenities.*

\$100



## Ceremony Package

Our basic wedding ceremony package invites you into our vineyard to share this special moment with family and friends. We will work with you on setting up the perfect spot for the bride & groom, as well as the seating for your guests. Package includes seating up to 200 guests\*\* at ceremony and 1-hour rehearsal one-day prior.

*\*Additional cleanup & rental fees may apply. Availability of locations and times vary with season. Ask/or prices on additional amenities.*

*\*\*Depends on facility used as to amount of guest we can accommodate*

\$500

# Reception Packages

Celebrate your big day with friends and family. Package includes access to the Festival Hall, Wine Shade House and Garden facility for a 6 hour timeframe. Each reception package provides adequate tables/chairs for your guests and bartenders for the evening. Wedding liaison will be present for length of your event.

Small - Up to 100 guests - \$1200  
Medium – 101 to 150 guests - \$1550  
Large – 151 to 200 guests - \$1900

*Bartenders are included in package and will be staffed depending on party size.*

*\*Additional cleanup & rental fees may apply.*

The Festival Hall can fit 60 guests seated and approximately 75 in a cocktail setting with limited tables



# Ceremony & Reception Packages

You pick the date, and we'll work with you to set up the tables and chairs based upon your preferences. Package includes access to the Festival Hall along with the Wine Shade House and Garden facility for an 8 hour timeframe. Wedding liaison will be on premise for event.

Small - Up to 100 guests - \$1800  
Medium - 101 to 150 guests - \$2150  
Large – 151 to 200 guests - \$2500

*All ceremony & reception packages include seating for the stated number of guests. Bartenders are included in package and will be staffed depending on party size.*

*\*Additional cleanup & rental fees may apply.*

The Festival Hall can fit 60 guests seated and approximately 75 in a cocktail setting with limited tables

# *Locations*

To ease your planning, we have provided a description of the different sites available at Alto Vineyards. Sites may be rented individually, or in combination as packages. Site rentals will include the set-up and takedown of seating and accommodations offered by Alto Vineyards. Regardless of event type, our staff will work with you to help facilitate your arrangements. We encourage you to personalize your special event and will help you find resources to meet your needs. Please refer to pricing chart to see which location fits your event's time and needs!

## *Wine Garden*

Our Wine Garden is typically used in conjunction with the Shade House area to provide additional outdoor private space. This area is where the vines are in line with our pines. Provides a beautiful setting to take pictures on your special day.

## *Shade House*

The Shade House is covered with grape vines furnishing a shaded area for you to celebrate your special day. This area has many possibilities of usage from weddings, showers, family reunions, anniversary parties, etc.

## *Festival Hall*

Our Festival Hall is an indoor private space rented for all types of events. The room can sit up to 60 people comfortably or up to 75 people in a cocktail style setting. Attached to the hall is a front porch with some outdoor seating.

## *Tasting Room*

Our tasting room is available for rent after our normal business hours.

# Private Events

Alto Vineyards Rental Packages				
Facility	Day of Week	Times Available	Max Occupancy	Rental Rates (Per Hour)
Tasting Room	Tuesday - Thursday	7pm to 1100pm	30	\$150
	Friday - Sunday			\$200
Wine Garden and Shade House	Tuesday - Thursday	12pm to 1100pm	325	\$150
	Friday - Sunday			\$200
Festival Hall	Tuesday - Thursday	12pm to 1100pm	60*/75*	\$100
	Friday - Sunday			\$200
Wine Garden , Shade House and Festival Hall	Tuesday - Thursday	12pm to 1100pm	325	\$200
	Friday - Sunday			\$300

\*The Festival Hall can fit 60 guests seated and about 75 in a cocktail setting with limited tables.

\*\*Saturday night rental pending Music Among The Vine schedule

## Additional Equipment, Rentals & Fees

Wine Glasses \$15.00 per case

(Any glasses damaged or broken will be charged at \$2.00 per glass)

9-oz plastic cups may be purchased at the cost of \$6.00 per 200 cups

Linens are not furnished however we can rent these for you at your cost

Required extra tables and chairs will be rented and billed to client

Cleanup fee will be charged if facility is not clear of items used during the event

Ice is not available for the event

Tents are allowed on premises however at the clients cost and prior approval from Alto management

## *Wine/Alcohol*

**ALL WINE & BEER MUST BE PURCHASED FROM ALTO VINEYARDS.**

All wine and beer should be pre-purchased at least two (2) weeks prior to the event to ensure the availability of the wines selected and in order to take advantage of any discount that may be given. All wine purchased the day of event will be sold at retail price. All events in need of bar service will require one Alto Vineyards' bartender per every 50 guests. Bartenders will be provided at a rate of \$25/ hour and any additional bartender needed will have the fee added to the final bill.

**BY LAW, NO ONE UNDER 21 MAY CONSUME OR TASTE ALCOHOLIC BEVERAGES.**

The management may ask guests for identification to verify age. If a minor is consuming alcohol or an adult is providing alcohol to a minor, the entire party will be asked to leave and Alto Vineyards is required by law to involve law enforcement officials. The party renting the facility shall ensure that no underage drinking is allowed.

Alto Vineyards personnel have the authority to contact law enforcement officials to protect Alto Vineyards property and personnel.

# To Caterer or Not To Caterer

We do not require a private party to use a license caterer on site for your event.

It is you and/or your caterer responsibility to ensure all trash from the facility is placed in to the dumpster.

You, and/or caterer, are responsible for providing water, tea and soft drinks for your guests. Alto does have a stocked cooler with selected soft drinks which are available for your party to purchase.

Arrangements may be made for caterers, cake delivery, DJ's, and musicians to set up, which can be considered separate from the customer decorating times and facility rental times.

# Decorations

- No decorations are allowed which leave any kind of residue, permanent mark, or excessive mess (silly string, confetti, spray decorations, etc.), either inside or outside our facility.
- No tacks, staples, nails, pins, or tape on walls inside the Tasting Room or Festival Hall.
- No sparklers, bottle rockets, firecrackers, or any other fireworks are allowed.
- Candles are allowed in glass hurricane chimneys or floating candles, to prevent wax from being spilt. No open candle flames.
- Staples, push-pins or tape may be used on the wooden structures outside with specific permission
- Absolutely no firearms are allowed on Alto Vineyards property.
- All decorations are subject to approval by Alto Vineyards.
- Decorations must be removed and taken with you at the conclusion of your event. Professional planners and decorators are not exempt of this condition. A breach of contract fee will be charged if you or your decorator fails to remove or dispose of leftover items. Liquid must be poured into the liquid container - not the trash.



# Recommendations

For photography, florists, bakers, DJ's, entertainment, and decorators, local shuttles and limo services, we recommend you visit websites such as The Wedding Knot, Trip Advisor, etc.

Transportation services are a great option for shuttling guests to and from the winery and will help provide a safer, more effortless event.

Musicians and disc jockeys (DJ's) must be finished by 10:30pm. This allows time to dismantle their equipment and be out by 11:30pm. A breach of contract occurs if the musicians or DJ's do not stop playing music at 10:30 pm.

Please help pick up all trash generated during an event. Alto Vineyards is a smoke free facility. Smoking is allowed outside in designated areas, not within 15 feet of any doorway.

# ***Cancellations, Damages, Liabilities & Breach of Contract***

You are liable for any damage done to Alto Vineyards' property by guests, organizers, or other parties affiliated with your event. A credit card number is required to be on file with Alto Vineyards for any additional charges that may be incurred. Alto Vineyards cannot and will not be responsible for acts of God, inclement weather, or your party's change of plans.

Alto Vineyards will not be held liable for injuries or property damage/loss to others during this function, including, but not limited to: death, personal injury, property damage, or any other incidents that may occur to any person(s) by use of the building and premises during the term of this contract. The term of the contract starts when the first representative (guest) arrives on the property and concludes when the last person leaves the property.

A breach of contract fee can be incurred. Conditions for such fees include, but are not limited to:

- The hours of your event exceeds the time frame agreed upon.
- Substantial damage has occurred to the property.
- The facility has been left in an unacceptable condition.
- The floor plan, # of guest attending and copy of your wedding invitation (if applicable) is not submitted 2 weeks prior to your event
- All fees pertaining to the contract are not paid in advance of your event.

Cancellations must be received in writing no less than sixty (60) days prior to the event. The 50% rental deposit is non-refundable. Alto Vineyards retains the right to rent the facility if a cancellation occurs.

Alto Vineyards reserves the right to change the conditions of, or cancel this contract up to 60 days prior to rental. All deposits and payments will be returned in the event Alto Vineyards cancels the event.

The undersigned has read, understands and is agreeable to the breach of contract arrangement:

Renter's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Alto Vineyards Staff: \_\_\_\_\_ Date: \_\_\_\_\_

# *Authorization*

This document becomes a legal and binding contract when signed by the renter and Alto Vineyards and the entire rental fee is received. The original signed contract becomes the property of Alto Vineyards and a copy will be provided to the renter.

I \_\_\_\_\_ have read and agree to all terms in this contract.  
(Renter's Signature)

Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_  
(Alto Staff Signature)